We Do Things. WIX

Wix Account Initial Setup & Access Guide:

Step 1: Navigate to <u>Wix Plans</u> and review the available options. Choose the appropriate plan for your website and follow the on-screen instructions to complete your purchase.

Step 2: If you don't already have a Wix account, you'll be prompted to create one during the purchase process. Make sure to use an email address you can access easily, as it will be used for managing your site and billing.

Step 3: Once your plan is purchased, you have two options for giving us access to your site:

- Option 1: Share your login details with us by emailing them to clint@wedothings.nz so we can manage the subscription directly on your behalf.
- Option 2: Invite We Do Things to collaborate on your website by assigning us the Website Manager role. Use the email clint@wedothings.nz for the invite. For detailed instructions on adding collaborators and managing roles, please refer to Wix Roles & Permissions.