

# We Do Things.



## **WPForms Account Initial Setup & Access Guide:**

**Step 1:** Navigate to [WPForms Pricing](#) and purchase the **Pro Plan** (this includes the payment form features you've selected). Follow the on-screen steps to complete your purchase.

**Step 2:** If you don't already have a WPForms account, you'll be prompted to create one during the purchase process. Use an email address you can access easily, as it will be used for managing your subscription and billing.

**Step 3:** Once your plan is active, you have two options for providing us with access:

- **Option 1:** Share your login details with us by emailing them to **clint@wedothings.nz** so we can manage the subscription directly on your behalf. *This option is preferred.*
- **Option 2:** Log in to your new WPForms account. On the overview page, click "**View License Keys, Details, and Downloads.**" On the Downloads page, copy the **License Key** in full and email it to **clint@wedothings.nz**. *It is strongly advised to also provide your login details in addition to the license key.*